

Lolo Matalasi Moliga
Governor

Lemanu Peleti Mauga
Lieutenant Governor



Eseneiaso J. Liu
Director

John Ah Sue
Deputy Director

Makerita Enesi
Deputy Director, WIOA

**AMERICAN SAMOA GOVERNMENT
DEPARTMENT OF HUMAN RESOURCES
PAGO PAGO, AMERICAN SAMOA 96799**

JOB ANNOUNCEMENT

Job Title: Legal Counsel		Posting Date: October 11, 2019	Serial No.: 242-19
Department/Division: American Samoa-Environmental Protection Agency/ Administration		Closing Date: November 01, 2019	Announcement No.: 099-19
Type of Position: Temporary Appointment	Posting Type: Employment Opportunity/ Open to the Public	Pay Grade and Salary Range: GS 15/ \$21,715 - \$51,875 p.a	
Note: This is exempted from the freeze as per the Governor's General Memorandum			

General Description:

The Legal Counsel is responsible for prosecuting all citations issued violations that are covered in public laws enforced by the agency, will provide legal advice on all agency matters, both technical and administrative and is to report directly to the Deputy Director.

Key Duties and Responsibilities:

- Provide environmental and general legal advice to agency leaders and all programs
- Oversee all enforcement activities of the agency
- Prosecute environmental citations in accordance with the law and authority granted by the Attorney General of American Samoa
- Conduct semi-annual enforcement training for inspectors
- Expand the agency's enforcement capacity in the community
- Produce legislation and other public policy documents that promote the goals and objectives of agency programs
- Coordinate with staff of the Executive, Legislative, and Judicial branches of local government to obtain critical support for same.
- Interpret major U.S. environmental statutes and regulations impacting the agency, including the Clean Water Act (CWA), the Clean Air Act (CAA), the Resource Conservation and Recovery Act (RCRA), the Comprehensive Environmental Response, Compensation and Liability Act (CERCLA), the Federal Insecticide, Fungicide and Rodenticide Act (FIFRA), and the Safe Drinking Water Act (SDWA)
- Maintain current knowledge of national and international environmental law issues

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Department of Human Resources, A.P. Lutali Executive Office Building, Pago Pago, Am Samoa 96799

Ph: (684) 633-4485 / Email: hr@americansamoa.gov / Fax: (684) 633-1139

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- Prepare legal recommendations and provide meeting coordinator for the American Samoa Environmental Quality Commission (EQC), chaired by the Lieutenant Governor
- Communicate directly with key external parties on the agency's behalf, such as the U.S. Environmental Protection Agency and the U.S. Army Corps of Engineers
- Draft agreements and other legal documents
- Coordinate with the offices of the Governor, Attorney General and relevant government agencies
- Perform high level legal research on topics affecting the agency and its programs
- Monitor legal risk factors in agency operations and address same with stakeholders
- Provide expert writing and communication support, including agency press coverage
- Serve as a member of the agency's executive leadership team
- Contribute to discussions and decision-making on key strategic planning issues for the agency
- Oversee implementation and enforcement of the 2016 Keep American Samoa Beautiful Act (KASB), including prosecution of all litter citations issued by seven (7) authorized government agencies, provide enforcement training and legal support for all ASG litter inspectors (including those outside of the agency), prepare status reports to government leaders, media, and the public regarding KASB litter enforcement efforts
- All other duties and responsibilities as assigned

Knowledge, Skills and Ability:

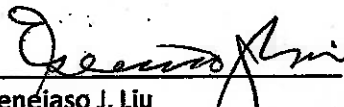
- Sound foundation in Federal and Territorial environmental regulations and the criminal justice system
- Advanced understanding of the interface between Federal and Territory governments, especially in the areas of environmental governance and conservation
- Understanding of emergencies issues within environmental governance and monitoring
- Knowledge in local land regulations and customs
- Knowledge in strategic planning in the public or private sectors
- Excellent presentations skills, especially for courtroom and audiences for different type of legal matters
- Effective written and oral communication and have Samoan language skills are strongly desired
- Solid foundation in Microsoft Office and the preparation of various reporting documents using Word, Excel, and PowerPoint.
- Effective at negotiating in legal settings with professionalism and cultural awareness
- Work independently and effectively so that all casework and special project are completed in a reasonable timeframe

Academic and Experience Requirements:

- Juris Doctor degree (J.D.) and a license to practice law in American Samoa
- Pass the Bar Exam in any U.S. jurisdiction
- Salary will commensurate with degree and experience

Complete information concerning this vacancy may be obtained from the Personnel Division of the Department of Human Resources, or please contact the Recruitment unit at 633-4485 or 633-4000.

Fa'afetai tele,


 Eseneiaso J. Liu
 Director, Department of Human Resources

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